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KUPPAM ENGINEERING COLLEGE

(Approved by AICTE, Permanent Affiliated to JNTUA, Accredited by NAAC, NBA & ISO 9001 : 2008 Certified)

(Recognised by UGC(f) & 12(b))

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KUPPAM - 517 425, Chittoor Dist., A.P. ☎: 08570 - 256966 (O), 256977 (F)

KEC/IQAC/2020-21/

CIRCULAR

28th Apr 2021

A meeting with IQAC members is scheduled on 3rd May 2021, 10:00 AM; the agenda of the meeting is as follows

Meeting Date : 3rd May 2021
 Time : 10:00 AM
 Venue : IQAC Meeting Hall

Agenda :

- Student performance report – analysis and action taken
- Conduct of Graduation Day, Fresher’s Day, and Alumni meet
- Orientation program to be conducted for staff and students on NPTEL
- Review and action plan on Class committee meetings analysis


 Coordinator

CO-ORDINATOR
IQAC
KUPPAM ENGINEERING COLLEGE
 Copy to:
KUPPAM-517 425.


 Principal

Dr. S. Sudhakar Babu
Principal
Kuppam Engineering College
RB. Natham, Kuppam - 517 425


 HOD CE

HOD EEE

HOD ME

HOD ECE

HOD CSE

HOD MBA

HOD HAS

Librarian

I/C Exam cell

CDO

AO

KUPPAM ENGINEERING COLLEGE, KUPPAM 517 425

Internal Quality Assurance Cell

MINUTES OF MEETING

NATURE OF MEETING	IQAC committee meeting		
Venue	IQAC meeting Hall	Date: 03-May-2021	Time: 10.00 am
<u>Members Present</u>	Dr.S. Sudhakar babu, Principal Mr. S. Baskaran, IQAC coordinator Mr. K. Logesh, HOD CSE Dr. V. Sekhar, HOD EEE Mr. C.G. Saravana, Librarian Mr. L. Ravi Kumar HOD Civil	Dr. G. Kodandaramaiah, HOD ECE Mr. K. Ganesh, HOD ME Mr. J. Madhavan, HOD HAS Dr. Muneendara HOD MBA Mr. Somasundaram, I/C Exam Section Dr. K. Rasadurai, Dept.of ECE	
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AGENDA DETAIL	DETAILS OF DISCUSSION & ACTION POINTS	RESPONSIBILITY	TARGET DATE
Student performance report – analysis and action taken	It is decided to conduct the remedial classes for the weak students between 4.00 to 5.00 pm every day. Principal advised the heads of departments to send performance report to parents through post.	HODs	--
Conduct of Graduation Day, Fresher's Day, and Alumni meet	Decided to conduct graduation day and college day by following the covid -19 guidelines.	Principal / IQAC	---
Class committee meeting analysis and action taken	Head of departments were presented the consolidated report and there is no major issues identified.	HODs	--
Orientation programs for staff and students	It is decided to conduct orientation program for staff and students on NPTEL.	HODs	---


IQAC Coordinator

**CO-ORDINATOR
IQAC
KUPPAM ENGINEERING COLLEGE
KUPPAM-517 425.**


PRINCIPAL

**Dr. S. Sudhakar Babu
Principal
Kuppam Engineering College
R.B. Natham, Kuppam - 517 425**