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KUPPAM ENGINEERING COLLEGE

(Approved by AICTE, Permanent Affiliated to JNTUA, Accredited by NAAC, NBA & ISO 9001 : 2008 Certified)

(Recognised by UGC(f) & 12(b))

principal@kec.ac.in

KUPPAM - 517 425, Chittoor Dist., A.P. ☎: 08570 - 256966 (O), 256977 (F)

KEC/IQAC/2022-23/9

02-06-2023

CIRCULAR

A Meeting with IQAC members is scheduled on 09-06-2023 10.00 am at IQAC meeting hall, the agenda of the meeting is as follows

Meeting Date : 09th June 2023
 Time : 10:00 AM
 Venue : IQAC Meeting Hall
 Agenda :

1. Review on internal audit report
2. Review on DAC and PAC Meeting minutes of all departments / programs
3. Preparation for NAAC Peer Team visit
4. SAR submission for B.Tech CSE
5. Review on HODs Handbook, Quality objective parameters, IQAC manual
6. Events scheduled for the academic year 2023-24

S. No	Name	Signature
1	Dr. G. N. Kodandaramaiah, HOD ECE, R& D Director	
2	Mr. Ravi Kumar, HOD CIVIL	
3	Dr. V. Sekhar, HOD EEE	
4	Mr. K. Ganesh, HOD MECH	
5	Dr. K. Logesh, HOD CSE	
6	Mr. J. Madhavan, HOD HAS	
7	Dr. Muneendra, HOD MBA	
8	Dr. C.G. Saravana, Librarian	
9	Mr. Somasundaram, In-charge Exam cell.	
10	Dr. Jayakumar, Associate Professor & CDO	
11	Mr. V. Sathyamurthy, Administrative Officer	
12	Dr. D. Sumathi, Associate Prof. Dept. of CSE	
13	Dr. K. Rasadurai, Associate Prof. Dept. of ECE	
14	Mr. V.S. Satheesh, Associate Prof. Dept. of Civil	

CO-ORDINATOR
 IQAC
 KUPPAM ENGINEERING COLLEGE
 KUPPAM-517 425.

PRINCIPAL
 Dr. S. Sudhakar Babu
 Principal
 Kuppam Engineering College
 P.B. Nathani, Kuppam - 517 425



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Proceedings of the Internal Quality Assurance Cell Meeting (IQAC)

Date : 09-06-2023

Time : 10:30 AM

Venue : IQAC

Members present

S. No	Name	Role	Signature
1	Dr. N. Sunil Raj, M.B.B.S	Management	
2	Dr. S. Sudhakar Babu, Principal	Chairperson	
3	Dr. J. Nafeesa Begam, Professor & Vice Principal, GCE, Bargur	External Expert - Academic	
4	Dr. K. Kalanidhi, ME, Ph.D., AEE, TANTRANSOCO, TN.	External Expert - Industry	
5	Mr. Ravi Kumar, HOD CIVIL	Senior faculty Member	
6	Dr. G. N. Kodandaramaiah, HOD ECE, R&D Director	Senior faculty Member	
7	Mr. V. Sekhar, HOD EEE	Senior faculty Member	
8	Mr. K. Ganesh, HOD MECH	Senior faculty Member	
9	Dr. K. Logesh, HOD CSE	Senior faculty Member	
10	Dr. N. Muneendra, HOD MBA	Senior faculty Member	
11	Mr. J. Madhavan, HOD HAS	Senior faculty Member	
12	Dr. C.G. Saravana, Librarian	Senior faculty Member	
13	Mr. Somasundaram, I/C Exam In-charge.	Senior faculty Member	
14	Dr. D. Sumathi, Associate Prof. Dept. of CSE	Senior faculty Member	
15	Dr. K. Rasadurai, Associate Prof. Dept. of ECE	Senior faculty Member	
16	Dr. D. Jayakumar, Associate Prof. & CDO	Senior faculty Member	
17	Mr. V.S. Satheesh, Associate Prof. Dept. of Civil	Senior faculty Member	



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Internal Quality Assurance Cell

MINUTES OF MEETING

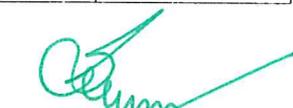
NATURE OF MEETING	IQAC Committee meeting		
Venue	IQAC meeting Hall	Date: 09-06-2023	Time: 10.00 am
Members Present	Dr. S. Sudhakar Babu, Chairman IQAC Dr. S. Baskaran, IQAC coordinator Dr. Dr.J. NafeesaBegam Dr. K.Kalanidhi Dr. G. Kodandaramiah Dr. C.G. Saravana Dr. K. Logesh <i>K. Logesh</i> Mr. K. Ganesh	Mr. Madhavan Dr. Muneendra Dr. V. Sekhar Mr. Somasundaram Dr. K. Rasadurai Dr. Jayakumar Dr. Sumathi Mr. Satheesh	
Circulated To	HOD CE <i>[Signature]</i> HOD EEE <i>[Signature]</i> HOD ME <i>[Signature]</i> HOD ECE <i>[Signature]</i> HOD CSE <i>K. Logesh</i> HOD HAS <i>[Signature]</i> HOD MBA <i>N.K.</i>	Dr. C.G. Saravana, IQAC Member Mr. Somasudaram, I/c Exam Section Dr. Jayakumar, CDO <i>[Signature]</i> Mr. Sathyamoorthy AO <i>[Signature]</i> Dr. Rasadurai, ECE, IQAC Member <i>[Signature]</i> Dr. D. Sumathi, CSE, IQAC Member <i>[Signature]</i> Mr. Sathish, Civil, IQAC Member <i>[Signature]</i>	<i>[Signature]</i> <i>[Signature]</i> <i>[Signature]</i> <i>[Signature]</i> <i>[Signature]</i> <i>[Signature]</i>

Agenda detail	Details of discussion & action plan	Responsibility	Target date
Dr. S.Sudhakar Babu, Chairman of IQAC Welcomed all the members of IQAC			
Review on internal audit report	The common finding in all the academic sections were discussed and heads of departments were advised to follow the quality manual Selection of Elective subjects Willingness from the faculty member before the subject allotment Quality objective parameters target to be met Budget utilization to be updated for the previous year.	HODs	--

Review on DAC and PAC Meeting minutes of all departments / program	Heads of departments were presented the proceedings of the recent PAC, DAC meeting. Members appreciated the student's participation in the activities outside the college. And the new startups by the students.	--	--
Preparation for NAAC Peer Team visit	Co-ordinator explained about the process of peer team visit in detail. Chairman advised heads of departments and sections to verify the SSR and prepare the documents in a separate file for each metric.	IQAC Coordinator HODSs	15-06-2023
SAR submission for B.Tech CSE	Chainman advised the HOD CSE to prepare pre-qualifier.	HOD CSE	--
Review on HODs Handbook, Quality objective parameters, IQAC manual	Committee suggested the following To include target for placement To include extension activates To include faculty contribution outside the college All the members approved the IQAC manual.	IQAC coordinator	--
Events scheduled for the academic year 2023-24	List of proposed events were presented by the head of the departments. Chairman advised the heads of departments / sections to implement as per schedule.	HODs	--


IQAC Coordinator

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