



KUPPAM ENGINEERING COLLEGE

(Approved by AICTE, Permanent Affiliated to JNTUA, Accredited by NAAC, NBA & ISO 9001 : 2008 Certified)

(Recognised by UGC(f) & 12(b))

www.kec.ac.in

KUPPAM - 517 425, Chittoor Dist., A.P. ☎: 08570 - 256966 (O), 256977 (F)

principal@kec.ac.in

KEC/IQAC/2023-24/4

02-01-2024

CIRCULAR

A Meeting with IQAC members is scheduled on 31-01-2024 10.00 am at IQAC meeting hall, the agenda of the meeting is as follows

Meeting Date : 31st Jan 2024
Time : 10:00 AM
Venue : IQAC Meeting Hall
Agenda :

1. Review of previous minutes of meeting
2. Review of the various committees action plan, minutes, events conducted reports from June 2023 to till date
3. Implementation of ERP (EGenius)
4. Schedule of internal & external audit
5. Review on DAC and PAC Meeting minutes of all departments / programs
6. SAR submission for B.Tech CSE
7. Stake holders feedback & interaction with stake holders
8. Review on AQAR 2022-23

S. No	Name	Signature
1	Dr. G. N. Kodandaramaiah, HOD ECE, R& D Director	
2	Mr. Ravi Kumar, HOD CIVIL	
3	Dr. V. Sekhar, HOD EEE	
4	Mr. K. Ganesh, HOD MECH	
5	Dr. K. Logesh, HOD CSE	
6	Mr. J. Madhavan, HOD HAS	
7	Dr. Muneendra, HOD MBA	
8	Dr. C.G. Saravana, Librarian	
9	Mr. Somasundaram, In-charge Exam cell.	
10	Dr. Jayakumar, Associate Professor & CDO	
11	Mr. V. Sathyamoorthy, Administrative Officer	
12	Dr. K. Rasadurai, Associate Prof. Dept. of ECE	
13	Mr. V.S. Satheesh, Associate Prof. Dept. of Civil	

CO-ORDINATOR
IQAC
KUPPAM ENGINEERING COLLEGE
KUPPAM-517 425.

PRINCIPAL



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Proceedings of the Internal Quality Assurance Cell Meeting (IQAC)

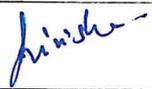
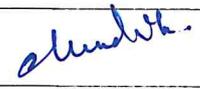
Date : 31st Jan 2024

Time : 10:30 PM

Venue : IQAC

Members present

S. No	Name	Role	Signature
1	Dr. N. Sunil Raj, M.B.B.S	Management Representative	
2	Dr. S. Sudhakar Babu, Principal	Chairperson	
3	Dr. J. Nafeesa Begam, Professor & Vice Principal, GCE, Bargur	External Expert - Academic	Absent
4	Dr. K. Kalanidhi, ME, Ph.D., AEE, TANTRANSKO, TN.	External Expert - Industry	Absent
5	Mr. Ravi Kumar, HOD CIVIL	Senior faculty Member	
6	Dr. G. N. Kodandaramaiah, HOD ECE, R&D Director	Senior faculty Member	
7	Mr. V. Sekhar, HOD EEE	Senior faculty Member	
8	Mr. K. Ganesh, HOD MECH	Senior faculty Member	
9	Dr. K. Logesh, HOD CSE	Senior faculty Member	
10	Dr. N. Muneendra, HOD MBA	Senior faculty Member	
11	Mr. J. Madhavan, HOD HAS	Senior faculty Member	
12	Dr. C.G. Saravana, Librarian	Senior faculty Member	
13	Mr. Somasundaram, I/C Exam In-charge.	Senior faculty Member	
14	Dr. D. Sumathi, Associate Prof. Dept. of CSE	Senior faculty Member	
15	Dr. K. Rasadurai, Associate Prof. Dept. of ECE	Senior faculty Member	
16	Dr. D. Jayakumar, Associate Prof. & CDO	Senior faculty Member	
17	Mr. V.S. Satheesh, Associate Prof. Dept. of Civil	Senior faculty Member	

18	Mr. Sathyamoorthy, Administrative Officer	Administrative officer	
19	Mrs. Sirisha, Alumni, Lecturer Y.C James Polytechnic	Alumni member	
20	Mr. Manjunath, Alumni, Sr. Manager, VISA	Alumni member	Absent
21	Ms. Chandrika, IV CSE	Student member	
22	Mr. T. Suresh Babu, IV ME	Student member	
23	Dr. S. Baskaran, Vice Principal	Co-Ordinator	


CO-ORDINATOR
IQAC
KUPPAM ENGINEERING COLLEGE
KUPPAM-517 425.


Dr. S. Sudhakar Babu
Principal
Kuppam Engineering College
P.B. Natham, Kuppam - 517 425



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Internal Quality Assurance Cell

MINUTES OF MEETING

NATURE OF MEETING	IQAC Committee meeting		
Venue	IQAC meeting Hall	Date: 31-01-2024	Time: 10.00 am
Members Present	Dr. S. Sudhakar Babu, Chairman IQAC Dr. S. Baskaran, IQAC coordinator Dr. G. Kodandaramiah Dr. C.G. Saravana Dr. K. Logesh Mr. K. Ganesh Mr. Madhavan Dr. Muneendra Dr. V. Sekhar Mr. Somasundaram Dr. K. Rasadurai Dr. Jayakumar Dr. V S Satheesh		
Circulated To	HOD CE HOD EEE HOD ME HOD ECE HOD CSE HOD HAS HOD MBA Dr. C.G. Saravana, IQAC Member Mr. Somasudaram, I/c Exam Section Dr. Jayakumar, CDO Mr. Sathyamoorthy AO Dr. Rasadurai, ECE, IQAC Member Dr. V. S Sathish, Civil, IQAC Member		

Agenda detail	Details of discussion & action plan	Responsibility	Target date
Dr. S.Sudhakar Babu, Chairman of IQAC Welcomed all the members of IQAC			
Review of the various committees action plan, minutes, events conducted reports from June 2023 to till date	Reviewed and advised to complete the events as per schedule.	All committee member secretaries	01-07-2024
Implementation of ERP (EGenius)	Advised all the heads of departments and sections to implement the ERP	All	--
Schedule of internal & external audit	Decided to conduct the internal audit during the month of March 2023 and call the external members for the academic audit.	IQAC coordinator	March 2024

Review on DAC and PAC Meeting minutes of all departments / programs	Heads of departments were presented the proceedings of the recent PAC, DAC meeting. Members appreciated the student's participation in the activities outside the college. And the new startups by the students.	—	—
SAR submission for B.Tech CSE	Chairman verified the documents criterial wise. And it is decided to postpone the submission of SAR due to preparation for autonomous status.	—	—
Stake holders feedback & interaction with stake holders	Feedback analysis was submitted by the heads of departments. As per the finding it is decided to conduct more events on curricular and curricular in the the college.	—	—
Review on AQAR 2022-23	Reviewed and approved for submission	IQAC Coordinator	--


IQAC Coordinator

CO-ORDINATOR
IQAC
KUPPAM ENGINEERING COLLEGE
KUPPAM-517425.


PRINCIPAL

Dr. S. Sudhakar Babu
Principal
Kuppam Engineering College
P.B. Natham, Kuppam - 517 425